

**April 8, 2025 MEETING MINUTES**  
Formally approved April 22, 2025 meeting

**FULL BOARD PRESENT:** Also Present: Leslie Hosterman, SEDA-COG; Roger Wintersteen, West Hemlock Township Supervisor; Mark Giesen, DACC; Kathleen McQuiston, Thomas Beaver Free Library; Beth Goldman, Public; Drew Mumich, Press Enterprise; Anna Wiest, The Daily Item.

Ms. Dressler asked those so inclined to rise for a prayer led by Assistant Michael Dennehy. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Finn moved to approve the minutes of the previous meeting. Ms. Dressler seconded. On called vote, all voted in favor.

General Account Disbursements	\$340,935.13
General Account Receipts	\$1,408,237.32
General Account Checking	\$1,347,528.49
Capital Reserve Fund	\$38,858.25
Operating Reserve	\$1,626,487.42
Total Checking	\$3,012,874.16
Act 13 Highway-Bridge	\$158,655.11
Act 44	\$123,745.87
Act 89	\$264,509.46
Children and Youth Checking	\$1,019,249.89
Debt Service Fund	\$1,225,760.13
Flood Mitigation	\$2,893.71
Hazardous Material Account Checking	\$43,298.66
Human & Community Services Checking	\$126,347.78
Improvement Fund Checking .01%	\$16,116.13
Liquid Fuels Checking	\$297,323.67
Offender Supervision Account Checking	\$63,426.62
Opioid Settlement Fund	\$373,042.43
Storm Water Ordinance Escrow	\$58,889.55
Uniform 911 Surcharge	\$921,531.04
Whole Homes Repair	\$15,319.00

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Lynn seconded. On called vote, all voted in favor.

Ms. Dressler called for public comment. Mr. Wintersteen inquired about the status of a closed bridge in West Hemlock Township.

Ms. Dressler recessed the meeting and opened a CDBG FFY 2025 public hearing and workshop. Ms. Hosterman explained parameters of the program, noting that an estimated \$215,000.00 will be available for Montour/Danville Borough projects. Under public

comment, several questions were asked about potential projects, including sidewalks and crosswalks at the Montgomery House and Boyd House museums; summer camp, membership and pre-K scholarships for the Danville Area Community Center, an elevator replacement at the Administration Center, bathrooms at the Montour-DeLong Fair and funding for the Thomas Beaver Free Library. Ms. Hosterman also gave an overview of the Fair Housing notice, anti-displacement plan, Section 3 preferences and Section 504 outreach. There being no further comment, Mr. Dressler adjourned the hearing and reconvened the public meeting.

There was no old business.

Under new business, Ms. Dressler moved to approve a CDBG Subrecipient Agreement with The Gate House for HVAC and electrical upgrades utilizing \$149,367.99 of FFY 2021 CDBG funds. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Finn moved to terminate an agreement for physician services at the Prison with Dr. Shawn P. McGlaughlin. The current agreement calls for a 90-day termination notice. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Finn moved to enter into an agreement for physician services at the Prison with Clearfield-Jefferson Primary Care Associates, DBA Spartan LTC and Dr. Brandon M. Roscoe, pending solicitor review. Mr. Finn noted services will be at the same cost as the current provider. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve a purchase of service agreement with David Heim to provide field assessment assistance to the Montour County Assessment Office at \$25.00 per hour effective April 8. Ms. Dressler seconded. On called vote, all voted in favor.

Ms. Dressler moved to table a purchase of service agreement on behalf of Children & Youth Services with Berks County Youth Center Shelter Program. Mr. Finn seconded. On called vote, all voted in favor.

Ms. Dressler moved to approve a purchase of service agreement on behalf of Children & Youth Services with The Clock Tower Schools. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Lynn moved to approve a Tourism Fund grant proposal from the Danville Business Alliance for \$5,000.00 to promote the 2025 Danville Spring Fling on May 4. Mr. Finn seconded. On called vote, Mr. Lynn and Mr. Finn voted in favor. Mr. Dressler abstained as a conflict of interest.

Mr. Finn moved to approve an allocation of \$2,500.00 from the Gas Well Drilling Fund for upkeep of Zamboni Park. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Lynn moved to approve the hiring of Chuck Jenkins as a full-time floater assigned to the Treasurer's Office as an administrative assistant effective April 1 at a rate of \$14.50 per hour/\$22,620.00 annualized. Ms. Dressler seconded. On called vote, all voted in favor.

Ms. Dressler announced that the Red Sand Project sponsored by The Women's Center to draw attention to human trafficking will be held at 10:30 a.m. April 10 at the Courthouse with rain date of 1 p.m. April 16.

Mr. Finn announced the 30-burn ban in effect for the County will remain in effect through April 25 on recommendation from the Department of Conservation and Natural Resources.

Mr. Lynn moved to pay the following bills: General Account, \$199,992.62; Children & Youth, \$60,096.24; Liquid Fuels, \$92.58; Human and Community Service, \$1,167.12; Other, \$65,265.18. Ms. Dressler seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted By:

Trevor S. Finn, Commissioner